

SERVICE-LEARNING VOLUNTEER APPLICATION & APPOINTMENT FORM

SERVICE-LEARNING CRITERIA

A service-learning student is an individual who performs work or provides services for a California State University, Fresno service-learning partner without pay. A service-learning student performs assigned duties under the direction and supervision of a faculty or staff employee. **This form must be completed and turned into the Jan and Bud Richter Center for Community Engagement and Service-Learning office prior to starting service hours.** Otherwise, the student will not be covered by the university's limited medical insurance. **Students are strongly encouraged to turn this form in themselves.**

A. TO BE COMPLETED BY SERVICE-LEARNING STUDENT

Student Name: _____ Date of Birth: _____
Last First MI

Mailing Address: _____ City: _____ State: _____

Zip: _____ Home Telephone: _____ People Soft# _____

Emergency Contact: _____
Name Area Code/Phone#

Course: _____ Semester/Year: _____

Instructors Name: _____ Agency Name/Phone: _____

Supervisor Name/Title: _____ End Date: _____
Effective end of semester listed above

This is to acknowledge that I desire to volunteer my services via California State University, Fresno free of coercion, threat or under influence by any employee of the University. I understand that I will not be compensated for these services. I hereby certify that all statements made on this application are true and complete to the best of my knowledge and belief. I understand that falsification of the above record may be considered cause for termination of the volunteer assignment.

REQUIRED SIGNATURES

CESL Staff Signature

Date:

Print Name and Title

SERVICE-LEARNING VOLUNTEER APPLICATION PROCESS CHECKLIST

Once you have determined a nonprofit site where you will do your service assignment, inquire via the lesson plan or verbally if the site has Workers' Compensation that will cover volunteers. If they do not provide Workers' Compensation, the university will offer an equivalent to the medical benefit provided by workers compensation, not to include wage and disability loss. This coverage commences while the student is at the site performing their agreed upon service-learning activities. Students must choose to perform their service at an approved service-learning site where an agreement has been negotiated with the university for the coverage to be valid. Please follow instructions below to obtain this coverage.

- Fill out the student section of the Service-Learning Application & Appointment Form located on the other side of this paper. Sign the form.*

- Bring the form to the Richter Center for Civic Engagement and Service-Learning (Rm. 136 of the old Science Building)*

This form must be completed and turned into the Civic Engagement and Service-Learning office prior to starting service hours. Otherwise, the student will not be covered by the university's limited medical coverage. This coverage is FREE to each student who performs work or provides services for a California State University, Fresno, service-learning partner without pay, and is strictly voluntary on the part of each student who qualifies.

Please contact the office at 278-7079 if you have any questions.

**Jan and Bud Richter Center for Civic Engagement and Service-Learning
Room 136
Old Science Building (First building north of CSB)
559 278-7079**